



# Township of Evesham

"Respecting Diversity, Preserving Dignity"

Mayor Jaclyn Veasy - Councilwoman Heather Cooper - Councilwoman Ginamarie Espinoza - Councilman Eddie Freeman, III - Councilwoman Patricia Hansen

984 Tuckerton Road • Marlton • NJ 08053 • 856-983-2900 • www.evesham-nj.org

Township Manager – Robert Corrales  
Township Clerk – Mary Lou Bergh

To: Mayor & Council  
From: Alexander P. Davidson, CPA, RMA, CMFO, QPA, CFE <sup>APD</sup>  
Chief Financial Officer  
Re: Recommendation of Award for ISGC Concession  
Date: April 28, 2023

On February 8, 2023 the Township Mayor and Council authorized the Finance Department to solicit proposals for the Golf Course and Driving Range Concession through a competitive contracting process, pursuant to NJSA 40A:11-4.1 et seq. The RFP was advertised on March 14, 2023 with a pre-bid meeting held on March 29, 2023. Proposals were due and publically opened on April 26, 2023. One proposal was submitted from Marco's Restaurant Inc. with no over vendors submitting a proposal.

The proposal was reviewed by the reviewing committee consisting of myself, Robert Corrales, Amy Sauls, Curtis Kirkpatrick and Stephanie Morze. A total of 484 points out of a possible 500 were awarded to the proposal. The affidavits of non-collusion and scoring sheets are attached to this memo for reference.

The total value of the award is up to \$1,767,635.

It is my recommendation to award a five-year contract to Marco's Restaurant Inc., for the operation of the Golf Course and Driving Range Concession commencing on July 1, 2023 and ceasing on June 30, 2028.

Respectfully,

Alexander P. Davidson  
Chief Financial Officer

CC: Robert Corrales, Manager  
Mary Lou Bergh, Municipal Clerk  
Amy Sauls, Business Manager

**TOWNSHIP OF EVESHAM**

**CONFLICT OF INTEREST CERTIFICATION FORM FOR THE EVALUATION  
OF COMPETITIVE CONTRACTING PROPOSALS**

N.J.A.C 5:34-4.3 (f) states that prior to evaluating proposals, each individual participating in the evaluation of a proposal shall execute a statement certifying that they do not have a conflict of interest. Such statement shall reflect the provisions stated in N.J.A.C 5:34-4.3 (e), which relates to a possible conflict of interest situation, and must be filed prior to the beginning of the evaluation process.

I hereby certify that I have reviewed the conflict of interest standards in the Local Government Ethics Law or the School Ethics Act, as appropriate, and that I do not have a conflict of interest with respect to the evaluation of this proposal. I further certify that I am not engaged in any negotiations or arrangements for prospective employment or association with any of those submitting proposals or their parent or subsidiary organization.

Name (print) Robert Corrales Title Township Manager  
Signature  Date 4/20/23

**2023 ISCC Catering Eval Sheet**

**Vendor Name: Marcos Restaurant Inc.**

**Criteria**

**Firm Management & Qualifications (50 points)**

1. Does the vendors proposal demonstrate a clear understanding of the scope of work and related objectives.
2. Is the vendor's proposal complete and responsive to all specific RFP requirements.
3. Has the vendor's past performance been documented.
4. Has past performance been adequately related to the objective of this contract.
5. Has the vendor previously qualified to operate a facility subject to the licensure requirements of the Division of Alcoholic Beverage Control.
6. Does the vendor have a record of moral integrity.
7. Has the vendor performed successfully on similar contracts, public or private.

**Financial Criteria (50 points)**

1. Does the vendor's proposal conform to the minimum amounts established in the RFP requirements.
2. Does the vendor have a proven track record of the ability to make payments to the leasor.
3. Total amount of lease payments offered by vendor.

	<b>Awarded Points</b>	<b>Possible Points</b>
	5	5
	5	5
	5	5
	5	5
	10	10
	10	10
	10	10
	10	10
	10	10
	30	30
	10	10
	10	10
	30	30
	<hr/>	<hr/>
	100	100

# TOWNSHIP OF EVESHAM

## CONFLICT OF INTEREST CERTIFICATION FORM FOR THE EVALUATION OF COMPETITIVE CONTRACTING PROPOSALS

N.J.A.C 5:34-4.3 (f) states that prior to evaluating proposals, each individual participating in the evaluation of a proposal shall execute a statement certifying that they do not have a conflict of interest. Such statement shall reflect the provisions stated in N.J.A.C 5:34-4.3 (e), which relates to a possible conflict of interest situation, and must be filed prior to the beginning of the evaluation process.

I hereby certify that I have reviewed the conflict of interest standards in the Local Government Ethics Law or the School Ethics Act, as appropriate, and that I do not have a conflict of interest with respect to the evaluation of this proposal. I further certify that I am not engaged in any negotiations or arrangements for prospective employment or association with any of those submitting proposals or their parent or subsidiary organization.

Name (print) Alexander Davidson

Title CFO

Signature 

Date 4/26/2023

**2023 ISCC Catering Eval Sheet**

**Vendor Name: Marcos Restaurant Inc.**

**Criteria**

**Firm Management & Qualifications (50 points)**

1. Does the vendors proposal demonstrate a clear understanding of the scope of work and related objectives
2. Is the vendor's proposal complete and responsive to all specific RFP requirements.
3. Has the vendor's past performance been documented.
4. Has past performance been adequately related to the objective of this contract
5. Has the vendor previously qualified to operate a facility subject to the licensure requirements of the Division of Alcoholic Beverage Control.
6. Does the vendor have a record of moral integrity.
7. Has the vendor performed successfully on similar contracts, public or private.

**Financial Criteria (50 points)**

1. Does the vendor's proposal conform to the minimum amounts established in the RFP requirements
2. Does the vendor have a proven track record of the ability to make payments to the leasor
3. Total amount of lease payments offered by vendor.

**Awarded Points**

**Pos:**

5  
5  
5  
5  
10  
10  
10

10  
10  
20

---

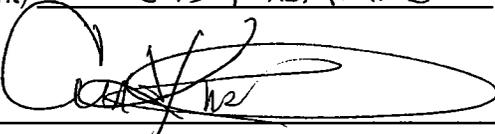
90

**TOWNSHIP OF EVESHAM**

**CONFLICT OF INTEREST CERTIFICATION FORM FOR THE EVALUATION  
OF COMPETITIVE CONTRACTING PROPOSALS**

N.J.A.C 5:34-4.3 (f) states that prior to evaluating proposals, each individual participating in the evaluation of a proposal shall execute a statement certifying that they do not have a conflict of interest. Such statement shall reflect the provisions stated in N.J.A.C 5:34-4.3 (e), which relates to a possible conflict of interest situation, and must be filed prior to the beginning of the evaluation process.

I hereby certify that I have reviewed the conflict of interest standards in the Local Government Ethics Law or the School Ethics Act, as appropriate, and that I do not have a conflict of interest with respect to the evaluation of this proposal. I further certify that I am not engaged in any negotiations or arrangements for prospective employment or association with any of those submitting proposals or their parent or subsidiary organization.

Name (print) CURTIS KIRKPATRICK Title Director of Operations ISGC  
Signature  Date 4/28/2023

**2023 ISCC Catering Eval Sheet**

**Vendor Name: Marcos Restaurant Inc.**

**Criteria**

**Firm Management & Qualifications (50 points)**

1. Does the vendors proposal demonstrate a clear understanding of the scope of work and related objectives.
2. Is the vendor's proposal complete and responsive to all specific RFP requirements.
3. Has the vendor's past performance been documented.
4. Has past performance been adequately related to the objective of this contract.
5. Has the vendor previously qualified to operate a facility subject to the licensure requirements of the Division of Alcoholic Beverage Control.
6. Does the vendor have a record of moral integrity.
7. Has the vendor performed successfully on similar contracts, public or private.

**Financial Criteria (50 points)**

1. Does the vendor's proposal conform to the minimum amounts established in the RFP requirements.
2. Does the vendor have a proven track record of the ability to make payments to the lessor.
3. Total amount of lease payments offered by vendor.

**Awarded Points**

**Possible Points**

5	5
5	5
5	5
5	5
10	10
10	10
10	10
10	10
10	10
30	30

---

100

100

## TOWNSHIP OF EVESHAM

### CONFLICT OF INTEREST CERTIFICATION FORM FOR THE EVALUATION OF COMPETITIVE CONTRACTING PROPOSALS

N.J.A.C 5:34-4.3 (f) states that prior to evaluating proposals, each individual participating in the evaluation of a proposal shall execute a statement certifying that they do not have a conflict of interest. Such statement shall reflect the provisions stated in N.J.A.C 5:34-4.3 (e), which relates to a possible conflict of interest situation, and must be filed prior to the beginning of the evaluation process.

I hereby certify that I have reviewed the conflict of interest standards in the Local Government Ethics Law or the School Ethics Act, as appropriate, and that I do not have a conflict of interest with respect to the evaluation of this proposal. I further certify that I am not engaged in any negotiations or arrangements for prospective employment or association with any of those submitting proposals or their parent or subsidiary organization.

Name (print) Stephanie Morze Title Clubhouse Manager

Signature  Date 4/27/23

**2023 ISCC Catering Eval Sheet**

**Vendor Name: Marcos Restaurant Inc.**

**Criteria**

**Firm Management & Qualifications (50 points)**

1. Does the vendors proposal demonstrate a clear understanding of the scope of work and related objectives.
2. Is the vendor's proposal complete and responsive to all specific RFP requirements.
3. Has the vendor's past performance been documented.
4. Has past performance been adequately related to the objective of this contract.
5. Has the vendor previously qualified to operate a facility subject to the licensure requirements of the Division of Alcoholic Beverage Control.
6. Does the vendor have a record of moral integrity.
7. Has the vendor performed successfully on similar contracts, public or private.

**Financial Criteria (50 points)**

1. Does the vendor's proposal conform to the minimum amounts established in the RFP requirements.
2. Does the vendor have a proven track record of the ability to make payments to the leasor.
3. Total amount of lease payments offered by vendor.

**Awarded Points**

**Possible Points**

5	5
5	5
5	5
5	5
10	10
10	10
10	10
10	10
10	10
30	30

---

100

100

## TOWNSHIP OF EVESHAM

### CONFLICT OF INTEREST CERTIFICATION FORM FOR THE EVALUATION OF COMPETITIVE CONTRACTING PROPOSALS

N.J.A.C 5:34-4.3 (f) states that prior to evaluating proposals, each individual participating in the evaluation of a proposal shall execute a statement certifying that they do not have a conflict of interest. Such statement shall reflect the provisions stated in N.J.A.C 5:34-4.3 (e), which relates to a possible conflict of interest situation, and must be filed prior to the beginning of the evaluation process.

I hereby certify that I have reviewed the conflict of interest standards in the Local Government Ethics Law or the School Ethics Act, as appropriate, and that I do not have a conflict of interest with respect to the evaluation of this proposal. I further certify that I am not engaged in any negotiations or arrangements for prospective employment or association with any of those submitting proposals or their parent or subsidiary organization.

Name (print) Amy Sauls Title Business Manager  
Signature Amy Sauls Date 4-27-23

**2023 ISCC Catering Eval Sheet**

**Vendor Name: Marcos Restaurant Inc.**

**Criteria**

**Firm Management & Qualifications (50 points)**

1. Does the vendors proposal demonstrate a clear understanding of the scope of work and related objectives
2. Is the vendor's proposal complete and responsive to all specific RFP requirements.
3. Has the vendor's past performance been documented.
4. Has past performance been adequately related to the objective of this contract
5. Has the vendor previously qualified to operate a facility subject to the licensure requirements of the Division of Alcoholic Beverage Control.
6. Does the vendor have a record of moral integrity.
7. Has the vendor performed successfully on similar contracts, public or private.

**Financial Criteria (50 points)**

1. Does the vendor's proposal conform to the minimum amounts established in the RFP requirements
2. Does the vendor have a proven track record of the ability to make payments to the leasor
3. Total amount of lease payments offered by vendor.

**Awarded Points**

**Possible Points**

5	5
4	5
5	5
5	5
10	10
10	10
10	10
10	10
10	10
10	10
25	30

---

94

100