

TOWNSHIP OF EVESHAM
ORDINANCE NO. 5-3-2019

AN ORDINANCE AMENDING CHAPTER 3
OF THE CODE OF THE TOWNSHIP OF EVESHAM

BE IT ORDAINED AND ENACTED by the Township Council of the Township of Evesham, County of Burlington, State of New Jersey that Chapter 3 of the Township Code be and is hereby supplemented as follows:

ARTICLE I: AMENDED SECTION. Section 3-10 paragraph A of the Code of the Township of Evesham, entitled "Departments, divisions and offices" is hereby deleted and replaced with the following new paragraph A as follows:

- A. Among and within the following departments:
- (1) Department of Administration.
 - (2) Office of the Township Clerk.
 - (3) Legal Department.
 - (4) Department of Finance.
 - (5) Department of Public Works.
 - (6) Department of Police.
 - (7) Department of Health.
 - (8) Division of Community Affairs and Senior & Disability Services.
 - (9) Department of Community Development.
 - (10) Department of Recreation and Open Space.
 - (11) Division of Public Information and Municipal Operations.

ARTICLE II: AMENDED SECTION. Section 3-13 of the Code of the Township of Evesham, entitled "Deputy Manager and Office of Development and Corporate Relations" is hereby amended and shall be entitled "Senior Deputy Manager and Deputy Managers" and paragraph C of Section 3-13 is hereby deleted.

ARTICLE III: NEW SECTION. Section 3-13.1 of the Code of the Township of Evesham, entitled "Division of Public Information and Municipal Operations" is hereby created as follows:

- A. Within the Department of Administration, there shall be a Division of Public Information and Municipal Operations, the head of which shall be the Director of Public Information. The Division shall be responsible for executing the Township's strategic communications to ensure the accurate, consistent flow of information from the Township to the community. The Director of Public Information shall be charged with:

1. disseminating information concerning municipal issues, policies and programs in a timely and efficient manner to Township residents, businesses and community stakeholders;
2. serving as a liaison to the media and members of the press on behalf of Evesham Township;
3. coordinating closely with the Township Manager, Department Directors and Township Clerk for the promotion of governmental policies, programs and events;
4. assisting the Township Council and Manager in identifying opportunities for increased public engagement with Township residents;
5. facilitating collaboration between the Township's various Departments in effectuating Township policies and programs adopted by the Township Council;
6. managing and resolving inquiries and complaints concerning affairs affecting the Township government, provide information and assistance and remedy or cause to be remedied the source of any just complaint.

ARTICLE IV: NEW SECTION. Section 3-13.2 of the Code of the Township of Evesham, entitled "Division of Community Affairs and Senior & Disability Services" is hereby created as follows:

- A. There shall be a Division of Community Affairs and Senior & Disability Services, the head of which shall be the Director of Community Affairs. The Division shall be responsible to administer and oversee supportive services and other cultural, educational, social and wellness opportunities to citizens within the Township with a focus on senior and disability populations and veterans affairs.
- B. The Director of Community Affairs shall be charged with:
 - (1) Managing and promoting the Township's programs and services targeted to populations in need, including, but not limited to, the senior citizen transit program;
 - (2) Developing and implementing programs, outreach, events, and activities that enhance the quality of life for the Evesham community;
 - (3) Identifying programs and services from outside of the Township that connect seniors, adults with disabilities and veterans with a full range of the

- services - public and private - needed to independently live and thrive within their community;
- (4) Supports the coordination of Township special events or projects initiated by the Township Council and/or Manager.
 - (5) Promoting, scheduling and coordinating the rental of the Gibson House for public, nonprofit and private events. The Office shall also:
 - a. collect applicable fees and recommend fee adjustments where warranted;
 - b. be responsible for recommending, executing and arranging for an approved annual maintenance program;
 - c. communicate its requirements to the Department of Public Works, which shall be responsible for the maintenance of the Gibson House;
 - d. be responsible for arranging timely custodial services to correspond with building activities;
 - (6) Other such duties and responsibilities that may be directed by the Township Manager or Manager towards effectuating the mission of the Division of Community Affairs and Senior & Disability Services.

ARTICLE V. Repealer, Severability and Effective Date.

1. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
2. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then Council hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
3. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

Please take notice that the ordinance published herewith was introduced and passed on first reading at the Regular Meeting of the Township Council of the Township of Evesham in the County of Burlington, State of New Jersey, held on March 5, 2019, and said ordinance will be further considered for final passage after public hearing at a meeting of said Township Council to be held on March 19, 2019, at 7:00 P.M. in the Municipal Complex, 984 Tuckerton Road, Marlton, New Jersey, at which time and place all persons interested will be given an opportunity to be heard concerning such ordinance.

Mary Lou Bergh, RMC
Township Clerk

