

EVESHAM TOWNSHIP LANDLORD REGISTRATION FORM

Property Street Address: _____

Block: _____ Lot(s): _____ ☐ Single Family Dwelling ☐ Townhouse ☐ Condo ☐ Other _____

OWNER(s) NAME : _____

MAILING ADDRESS _____

TELEPHONE NO. (_____) _____

RENTAL AGENCY NAME (IF APPLICABLE) : _____

ADDRESS _____

TELEPHONE NO. (_____) _____

SECOND PARTY EMERGENCY CONTACT

AUTHORIZED TO ACCEPT SERVICES: _____

TELEPHONE NO. (_____) _____

MANAGEMENT AGENT (IF APPLICABLE) : _____

ADDRESS _____

TELEPHONE NO. (_____) _____

HOMEOWNERS ASSOCIATION: _____

ADDRESS: _____

TELEPHONE NO. (_____) _____

NAME OF MORTGAGE COMPANY: _____

ADDRESS: _____

TYPE OF HEATING FUEL (i.e. gas/electric, etc.): _____

HEATING FUEL SUPPLIERS NAME: _____

Rental structure's year of construction _____

Per N.J.A.C.5:28A and P.L.2021, c.182, any certain rental single-family, two-family, and multiple dwelling units constructed prior to 1978, must be inspected for lead compliance.

For information and to schedule inspections, see Township website at

<https://evesham-nj.org/construction-page-list/885-landlord-lead-safe-registration>

REGISTRATION FORM CONTINUED ON FOLLOWING PAGE

(pursuant to provisions of P.L. 2022, c.92)

ANNUAL INSURANCE REQUIREMENTS & REGISTRATION

PER CHAPT.60B

(ORDINANCE NO. 11-6-2023)

Pursuant to the provisions of New Jersey P.L. 2022, c. 92 and Chapter 60B of the Evesham Township Code:

All Evesham Township owners of rental units, and owners of owner-occupied multi-family units **are required to annually** maintain certain liability insurance minimums and **to register proof of insurance** with the Evesham Township Clerk's Office.

- a) All rental unit owners (except as provided in section (b) below) are required to maintain liability insurance for negligent acts and omissions, at a policy minimum of \$500,000 for combined property damage and bodily injury to, or death of, one or more persons in any one accident or occurrence
- b) Owners of multi-family dwellings with four or fewer units, of which one unit is owner-occupied, must maintain liability insurance for negligent acts and omissions, at a policy minimum of \$300,000 for combined property damage and bodily injury to, or death of, one or more persons in any one accident or occurrence.

NOTE:

If an owner fails to maintain the required level of insurance or fails to file annual registration, the Township may impose a fine against the owner of not less than \$500 but no more than \$5,000 by way of summary proceeding pursuant to N.J.S.A. 2A:58

**Date of issuance of insurance
policy**

**Date of expiration of insurance
policy**

_____/_____/_____

_____/_____/_____

- ☐ **Submit this completed landlord registration form along with a valid certificate of insurance** supplied by the insurance company that issued the policy
- ☐ **Submit registration payment of \$50.00, payable to "Township of Evesham" cash or check only**
- ☐ Submit all to Evesham Township Clerk's Office, 984 Tuckerton Road, Marlton, NJ 08053

An issued certificate of registration shall be valid for one calendar year from the date of issuance.

cc: **TAX ASSESSOR
TAX COLLECTOR
FIRE DEPARTMENT
MUA (Water and Sewer)
VPR (Vacant Property Reg)**

NOTE: All Rental Residential Property Owners **must contact the Evesham Fire Department** prior to tenant(s) occupying the property to obtain certificates under N.J.A.C.5:70-2.3